



WILDLANDS LEAGUE

A chapter of the Canadian Parks and Wilderness Society

Registered Charitable # 11878 2317 RR0001

Position: 2 Outreach and Development Assistants (4-month CO-OP)

Location: Toronto, Ontario

Preferred start date: January 2020

Wildlands League seeks Community Engagement Organizers

Wildlands League is seeking two self-motivating students with a passion for connecting with people. This 4-month paid internship involves responsibilities from two departments: Outreach and Fundraising. The interns' main goal will be to communicate Wildlands League's environmental campaigns to the public through internal and external outreach, and fundraising events. The interns will assist the Outreach and Fundraising departments in leading events and community engagement opportunities throughout Ontario. The goal of this position is to engage with the public to further advance the conservation work of Wildlands League and encourage active public participation in the protection of nature in Ontario and beyond.

Requirements:

- Energetic, outgoing, strong interpersonal skills
- Passionate about public outreach and mobilizing constituencies
- Has experience or interest in volunteer management, public engagement campaigns, and fundraising
- Must be 29 years old or younger
- Must be returning to school after April 2020
- Be a Canadian citizen, Permanent Resident, or someone who has been granted refugee status in Canada.
- Be comfortable in large group settings and educating large audiences
- Have a clear criminal record

Bonus skills:

- Can speak multiple languages
- Has experience in grassroots organizing
- Has a valid driver's license
- Has experience managing and communicating with volunteers

Position Details:

With respect to outreach, the interns will:

- Research outreach opportunities that align with Wildlands League's values and mission
- Prepare and participate in outreach events throughout Southern Ontario
- Assist the Outreach manager in creating and promoting outreach materials and activities
- Coordinate, communicate, and support volunteers
- Travel and transport Wildlands League materials to and from outreach events

With respect to fundraising, the interns will be responsible for:

- Updating supporter information on our system via telephone bank surveys and emails
- Assisting the Development coordinator in creating fundraising materials
- Attending all fundraising events and transporting Wildlands League materials to and from these events



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About us

Wildlands League is a diverse team of thoughtful and engaged humans working to make the planet a better place to be. We are better, smarter, and bolder for our inclusivity. Therefore, Wildlands welcomes applications regardless of ethnicity, age, disability, sexual orientation, gender or identity.

To Apply:

If you wish to put your engagement organizing skills to work in aid of the planet, then please complete the following:

- 1) Please send a resume and cover letter to eugenia@wildlandsleague.org by **Friday November 29th, 2019**
- 2) Please complete [this very short questionnaire](#).
- 3) Please send us a video of you! Instructions on this video and what we are looking for will be found at the end of the online questionnaire in step 2.

Please ensure that your cover letter indicates how you meet the requirements above and how your past experiences will make you successful in this position. Wildlands League thanks all applicants for their interest in the position, but only successful candidates will be contacted. No phone calls please.

Note: We review applications on a rolling basis and the position may be filled sooner than the closing date. We recommend applying early to ensure you are considered.

Best of luck!